



CITY OF DAYTON
Journeyman/Apprentice Plumbers
Registration Renewal

INSTRUCTIONS

1. **Make sufficient copies of this form for the number of Journeymen and Apprentices you are renewing registration for.**
2. **Cut between applications so Journeymen and Apprentices can be processed separately.**
3. **Check one box for type of registration and fee owed.**
4. **Fill out and provide all the information requested, any applications not completed will be returned.**
5. **On line for City License No. – DO NOT ENTER THE STATE LICENSE NUMBER.**
6. **Payment is accepted by cash, check, or credit card (Visa or MasterCard), make checks payable to: City of Dayton.**

NOTE: It is recommended that if you are also registering as a Plumbing Contractor, you should provide separate payments for the Contractor's registration and your journeymen and apprentices (two payments total). This is recommended to prevent delay of the Contractor's registration in the event that there is an error with the registration of the journeymen and apprentices.

JOURNEYMEN FILL THIS PART OUT:

Pick One: ☐ 1- Year Registration \$30.00 Expires 12/31/15 **or** ☐ 2 - Year Registration \$50.00 Expires 12/31/16

☐ 1 - Year Inactive Journeyman \$15.00 Exp. 12/31/15 **or** ☐ 2 - Year Inactive Journeyman \$20.00 Exp. 12/31/16

Payment can be made by cash, check, money order or credit card. Make checks payable to the **City of Dayton**. We accept American Express, Discover, MasterCard or Visa. If using a credit card, provide the account number and expiration date.

Account number: _____ exp. date: _____

Journeyman's Name _____ D.O.B. M _____ D _____ Y _____

Address _____ City License No. _____

City _____ State _____ Zip _____ Phone # _____

Company Employed by _____

_____ cut along line _____

APPRENTICES FILL THIS PART OUT:

Pick One: ☐ 1 – Year Registration \$20.00 Expires 12/31/15 **or** ☐ 2 – Year Registration \$30.00 Expires 12/31/16

Payment can be made by cash, check, money order or credit card. Make checks payable to the **City of Dayton**. We accept American Express, Discover, MasterCard or Visa. If using a credit card, provide the account number and expiration date.

Account number: _____ exp. date: _____

Apprentice's Name _____ D.O.B. M _____ D _____ Y _____

Address _____ City License No. ** _____

City _____ State _____ Zip _____ Phone # _____

Company Employed by _____

Submit or mail your applications to:

City of Dayton
Plumbing Inspection
371 W. Second Street
Dayton, OH 45402
(937) 333-3892